



the
art of
making
things
happen

TruBase

TruBase is a full-suite, cloud based, project management solution aimed at providing a simple yet powerful alternative to spreadsheet trackers. Spreadsheets will always have their place in business work flows though, and accordingly, TruBase provides data import and export utilities for your favorite file formats. This flexibility allows your team to work cross-functionally with any other team, regardless of the tools they use. TruBase is the one-stop-shop to track your projects, store your documents and photos, and collect data both in the field and from your desk.

JOB AND PROJECT TRACKING	TruBase's dedicated job and project dashboards allow for both the 10,000 foot view as well as allowing you to roll your sleeves up and get into the weeds. These dashboards are both your new workspace, as well as powerful reporting tools for everything related to your jobs and projects.
TIME LINE MANAGEMENT	Each job starts its life with a preset time line of milestones and tasks that are custom and configurable to any project process and time line. As you track actualized dates against forecasted dates, the time line will move dynamically, without the need to touch each date individually. These updated time lines can then be exported into excel trackers to share with outside stakeholders.
TASK MANAGEMENT	Each time line is comprised of many tasks, or to-do items. These tasks are easily assignable and manageable from multiple interfaces, insuring that your preferred scheduling style is represented. This includes a calendar view, list view, multiple time line views, and even a map view.
PURCHASE ORDER / COST TRACKING	Besides delivering a job on time, the next most important component of a project is tracking costs. TruBase has an entire back office module where quotes, purchase orders, invoices, and payments are created, stored and tracked.
REPORTING SUITE	What good is tracking data if you are not able to garner meaningful insights from that data? TruBase boasts multiple project and job status reports as well as a design and development team dedicated to creating customized reports. Our motto is that if the data exists, we can build a report around it.
GOAL TRACKING	One piece of reporting that always seems to separate itself from the pack; that of tracking performance against goals. Whether you need to know how a project is doing from a high level, or simply if a task was completed on-time, TruBase provides an enlightening pulse.

TruBase is equipped to track job, site, and project issues and risks via its robust ticketing system. This tool makes sure that all issues and risks are not forgotten, but instead kept at the forefront, preserving project transparency.

ISSUES / RISK TRACKING

TruBase is a central repository for all project and job documentation. With full version and revision functionality, TruBase ensures that your files are in a safe centralized location in the cloud and available 24/7.

FILE STORAGE

Photos can both be collected in the field via the TruBase Android Application, or via direct upload from any computer. Like the file storage, these photos are hosted on the cloud, and provide a glimpse into your jobs in real-time.

PHOTOS

Gone are the days that a paper form gets eaten by your dog, or lost between the seats in your car. TruBase forms are done on-site, on a tablet or smart phone, and are immediately available at the office via your job dashboard. With a built in quality control work flow, TruBase forms are always professional and instantaneous.

FORMS

Thanks to the knock-out form system described above, TruBase is the go-to solution for high volume, quick turn-around, survey projects. With integrated checklists, and questionnaire style forms, TruBase surveys are more accurate and expedient than the norm.

SURVEYS

Meetings can be an enormous waste of time when not planned for and efficiently ran. TruBase Meetings will guide you through building a meeting agenda, and provide a simple meeting minutes tool to take notes, assign to-do's, and keep your meetings simple and to the point.

MEETING MINUTES

Keeping high quality job and project notes is essential to keeping your project on track. Each dashboard features a note utility where you can log as many notes as you can think of, and then search through those notes at a later time.

NOTE LOG

TRUBASE, KEEPING YOUR PROJECTS ON COURSE